Wildwood Point Homeowners Association   
Request for HOA Architectural Approval

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Required submittal for lot clearing, construction/alteration, and paving. To be submitted by owner, not contractor. If plans are submitted by an agent other than the owner, a cover letter from the owner must also be submitted.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **WWP Address** | |  |  |  |  |
| **or Lot No:** | |  | | | |
|  |  |  |  |  |  |
| **Name:** |  |  | | | |
|  |  |  |  |  |  |
| **Mailing Address:** | |  | | | |
|  |  |  |  |  |  |
| **City / State / Zip:** | |  | | | |
|  |  |  |  |  |  |
| **Email Address:** | |  | | | |
|  |  |  |  |  |  |
| **Home Phone:** | |  | **Cell:** |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Check all that apply:** | |  |  |  |  |
| C:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image002.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.png   |  | | --- | |  | | Clearing a Lot | | C:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image004.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.png   |  | | --- | |  | | Carport | |
|  | Bulkhead |  |  | Fence/Wall | |
|  | Pier |  |  | Pool |  |
|  | Boathouse |  |  | Trailer/Double Wide | |
|  | Dock |  |  | Modular Home | |
|  | Deck |  |  | House |  |
|  | Shed, Accessory Building (even if under 144 sq ft) | |  | Exterior Addition | |
|  | Garage |  |  | Paving unpaved driveways | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Work will be done safely without damage to adjacent properties including roads.** | | | | |  |
|  |  |  |  |  |  |
| HOME |  |  |  |  |  |
| |  | | --- | | * Single family residence | | * Front Setback 35' and behind setback line in recorded plat | | * Rear Setback 25' and Dominion's high-water mark (203' above sea level) if on waterfront | | * Side setbacks 10' | | * Bigger than 720 sq ft excluding open porches and/or attached porches | | * Submit plan for construction/alteration | | * Submit a copy of applicable Warren County permits | | * All work/cleanup will be completed within 6 months   SHEDS/ACCESSORY BUILDINGS   |  | | --- | | * Over 144 sq ft need a Warren Co permit | | * Under 144 sq ft with electricity may require Warren Co permit | | * Under 144 sq ft without electricity no Warren Co permit is required | | * Front setback 35' and behind setback line in recorded plat | | * Side setback 10' | | * Rear setback 10' and not within Dominion's high-water mark, if on waterfront      |  |  |  |  | | --- | --- | --- | --- | | **See Section VI and VII of the WWP Covenants for more detailed information.** | | | | |  |  |  |  | | **WILDWOOD POINT HOMEOWNERS ASSOCIATION** | | |  | |  |  |  |  | | Restricted Sections B, C, D, E, and lots numbered 3 – 93 in Section A | | |  | | * This home will be permanently installed. | | | | | | * All equipment used for installation/transportation will be removed within 30 days of completion. | | | | | | * If a manufactured home, it carries NC Department Verification Seal of Approval of NC Building code. | | | | | | * Roof line is 5/12 or greater. | | | | | | * If entry doors require steps/stairs for access, an entry stoop, landing or porch of at least 3'x3' will be installed.  |  |  |  |  | | --- | --- | --- | --- | | SECTIONS G, T and LOTS 3-44 in SECTION F |  |  |  | | Manufactured homes meet US Department of HUD requirements for manufactured or mobile housing.  REQUIRED SUBMITTALS to the Association must include:   |  | | --- | | * **Building plans**, electronic copy of the plans or 2 hard copies. | | * **Site plan** must include location and dimensions of existing and new construction with dimensions from property boundaries. A legible hand drawn sketch on a copy of the plat of the property is acceptable. | | * **If a major construction**, the site plan must include well, septic tank, and drain field, driveway, water, electric, phone, and cable paths. | | * **Description** should include construction material, exterior dimensions and style, roof pitch and material. If manufactured housing, specify Building Code used by manufacturer. | | * **Cover letter** of request from owner if plans are submitted by an agent. | | * **Permit list and Statement** that construction will abide with codes and requirements. We recommend including a copy of all permits to speed approval process. In lieu of copies of permits, print out this form and complete the statement below. | | | | | | | | | | | | |  | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | I, |  | Owner of Lot# and Date |  | |  | Do hereby agree that construction shall comply with all building codes and requirements by applicable regulatory agencies. | | | |  | | | | |
| **Please return all materials to:**  Chris Waltz 757-897-2707 [wildwoodarchitecture@gmail.com](mailto:wildwoodarchitecture@gmail.com) Wildwood Point HOA/Architectural Request PO Box 88 Gasburg, VA 23857 |  | | | | |