Wildwood Point Homeowners Association
Request for HOA Architectural Approval

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Required submittal for lot clearing, construction/alteration, and paving. To be submitted by owner, not contractor. If plans are submitted by an agent other than the owner, a cover letter from the owner must also be submitted.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **WWP Address** |   |   |   |   |
| **or Lot No:**  |   |
|  |  |   |   |   |   |
| **Name:** |  |   |
|  |  |   |   |   |   |
| **Mailing Address:**  |   |
|  |  |   |   |   |   |
| **City / State / Zip:** |   |
|  |  |   |   |   |   |
| **Email Address:**  |   |
|  |  |   |   |   |   |
| **Home Phone:** |   | **Cell:** |   |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Check all that apply:** |   |   |   |   |
| C:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image002.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image001.png

|  |
| --- |
|   |

 | Clearing a Lot | C:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image004.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.pngC:\Users\Alex\AppData\Local\Temp\msohtmlclip1\01\clip_image003.png

|  |
| --- |
|   |

 | Carport |
|   | Bulkhead |   |   | Fence/Wall |
|   | Pier |   |   | Pool |   |
|   | Boathouse |   |   | Trailer/Double Wide |
|   | Dock |   |   | Modular Home |
|   | Deck |   |   | House |   |
|   | Shed, Accessory Building (even if under 144 sq ft) |   | Exterior Addition |
|   | Garage |   |   | Paving unpaved driveways |

|  |  |
| --- | --- |
| **Work will be done safely without damage to adjacent properties including roads.** |   |
|   |   |   |   |   |   |
| HOME |   |   |   |   |   |
|

|  |
| --- |
| * Single family residence
 |
| * Front Setback 35' and behind setback line in recorded plat
 |
| * Rear Setback 25' and Dominion's high-water mark (203' above sea level) if on waterfront
 |
| * Side setbacks 10'
 |
| * Bigger than 720 sq ft excluding open porches and/or attached porches
 |
| * Submit plan for construction/alteration
 |
| * Submit a copy of applicable Warren County permits
 |
| * All work/cleanup will be completed within 6 months

SHEDS/ACCESSORY BUILDINGS

|  |
| --- |
| * Over 144 sq ft need a Warren Co permit
 |
| * Under 144 sq ft with electricity may require Warren Co permit
 |
| * Under 144 sq ft without electricity no Warren Co permit is required
 |
| * Front setback 35' and behind setback line in recorded plat
 |
| * Side setback 10'
 |
| * Rear setback 10' and not within Dominion's high-water mark, if on waterfront

|  |
| --- |
| **See Section VI and VII of the WWP Covenants for more detailed information.** |
|  |   |   |   |
| **WILDWOOD POINT HOMEOWNERS ASSOCIATION** |   |
|   |   |   |   |
| Restricted Sections B, C, D, E, and lots numbered 3 – 93 in Section A |   |
| * This home will be permanently installed.
 |
| * All equipment used for installation/transportation will be removed within 30 days of completion.
 |
| * If a manufactured home, it carries NC Department Verification Seal of Approval of NC Building code.
 |
| * Roof line is 5/12 or greater.
 |
| * If entry doors require steps/stairs for access, an entry stoop, landing or porch of at least 3'x3' will be installed.

|  |  |  |  |
| --- | --- | --- | --- |
| SECTIONS G, T and LOTS 3-44 in SECTION F |   |   |   |
| Manufactured homes meet US Department of HUD requirements for manufactured or mobile housing.REQUIRED SUBMITTALS to the Association must include:

|  |
| --- |
| * **Building plans**, electronic copy of the plans or 2 hard copies.
 |
| * **Site plan** must include location and dimensions of existing and new construction with dimensions from property boundaries. A legible hand drawn sketch on a copy of the plat of the property is acceptable.
 |
| * **If a major construction**, the site plan must include well, septic tank, and drain field, driveway, water, electric, phone, and cable paths.
 |
| * **Description** should include construction material, exterior dimensions and style, roof pitch and material. If manufactured housing, specify Building Code used by manufacturer.
 |
| * **Cover letter** of request from owner if plans are submitted by an agent.
 |
| * **Permit list and Statement** that construction will abide with codes and requirements. We recommend including a copy of all permits to speed approval process. In lieu of copies of permits, print out this form and complete the statement below.
 |

 |

 |

 |

 |

 |  |
|

|  |  |  |  |
| --- | --- | --- | --- |
| I, |   | Owner of Lot# and Date  |    |
|   | Do hereby agree that construction shall comply with all building codes and requirements by applicable regulatory agencies. |

 |  |
| **Please return all materials to:**Chris Waltz757-897-2707wildwoodarchitecture@gmail.comWildwood Point HOA/Architectural RequestPO Box 88Gasburg, VA 23857 |  |