



Wildwood Point Homeowners Association  
Request for HOA Architectural Review



Date: \_\_\_\_\_

Required submittal for lot clearing, construction/alteration, and paving. To be submitted by owner, not contractor. If plans are submitted by an agent other than the owner, a cover letter from the owner must also be submitted.

**WWP Address  
or Lot No:**

---

**Name:**

---

**Mailing Address:**

---

**City / State / Zip:**

---

**Email Address:**

---

**Home Phone:**

---

**Cell:**

---

**Check all that apply:**

- |   |   |
|---|---|
| <input type="checkbox"/> Clearing a Lot                                     | <input type="checkbox"/> Carport                  |
| <input type="checkbox"/> Bulkhead   | <input type="checkbox"/> Fence/Wall               |
| <input type="checkbox"/> Pier   | <input type="checkbox"/> Pool                     |
| <input type="checkbox"/> Boathouse  | <input type="checkbox"/> Trailer/Double Wide      |
| <input type="checkbox"/> Dock   | <input type="checkbox"/> Modular Home             |
| <input type="checkbox"/> Deck   | <input type="checkbox"/> House                    |
| <input type="checkbox"/> Shed, Accessory Building (even if under 144 sq ft) | <input type="checkbox"/> Exterior Addition        |
| <input type="checkbox"/> Garage   | <input type="checkbox"/> Paving unpaved driveways |

**Work will be done safely without damage to adjacent properties including roads.**

HOME

- Single family residence
- Front Setback 35' and behind setback line in recorded plat
- Rear Setback 25' and Dominion's high-water mark (203' above sea level) if on waterfront
- Side setbacks 10'
- Bigger than 720 sq ft excluding open porches and/or attached porches
- Submit plan for construction/alteration
- Submit a copy of applicable Warren County permits

- All work/cleanup will be completed within 6 months

SHEDS/ACCESSORY BUILDINGS

- Over 144 sq ft need a Warren Co permit
- Under 144 sq ft with electricity may require Warren Co permit
- Under 144 sq ft without electricity no Warren Co permit is required
- Front setback 35' and behind setback line in recorded plat
- Side setback 10'
- Rear setback 10' and not within Dominion's high-water mark, if on waterfront

See Section VI and VII of the WWP Covenants for more detailed information.

**WILDWOOD POINT HOMEOWNERS ASSOCIATION**

Restricted Sections B, C, D, E, and lots numbered 3 – 93 in Section A

- This home will be permanently installed.
- All equipment used for installation/transportation will be removed within 30 days of completion.
- If a manufactured home, it carries NC Department Verification Seal of Approval of NC Building code.
- Roof line is 5/12 or greater.
- If entry doors require steps/stairs for access, an entry stoop, landing or porch of at least 3'x3' will be installed.

SECTIONS G, T and LOTS 3-44 in SECTION F

Manufactured homes meet US Department of HUD requirements for manufactured or mobile housing.

REQUIRED SUBMITTALS to the Association must include:

- **Building plans**, electronic copy of the plans or 2 hard copies.
- **Site plan** must include location and dimensions of existing and new construction with dimensions from property boundaries. A legible hand drawn sketch on a copy of the plat of the property is acceptable.
- **If a major construction**, the site plan must include well, septic tank, and drain field, driveway, water, electric, phone, and cable paths.
- **Description** should include construction material, exterior dimensions and style, roof pitch and material. If manufactured housing, specify Building Code used by manufacturer.
- **Cover letter** of request from owner if plans are submitted by an agent.
- **Permit list and Statement** that construction will abide with codes and requirements. We recommend including a copy of all permits to speed approval process. In lieu of copies of permits, print out this form and complete the statement below.

I, \_\_\_\_\_ Owner of Lot# \_\_\_\_\_  
 and Date \_\_\_\_\_

Do hereby agree that construction shall comply with all building codes and requirements by applicable regulatory agencies.

**Please return all materials to:**

Architectural Committee Attn: Chris Waltz

[wildwoodarchitecture@gmail.com](mailto:wildwoodarchitecture@gmail.com)